

**CITY OF ATLANTA
ADVERTISEMENT FOR PROPOSAL**

Please be advised that sealed Proposals for **FC-8047, Energy Services Performance Initiatives** will be accepted by the Department of Procurement (“DOP”), Suite 1900, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303-0307, on **Wednesday, June 10, 2015**. All proposals submitted must be sealed, and time stamped in no later than 2:00 p.m. on the stated date.

****ABSOLUTELY NO PROPOSALS WILL BE ACCEPTED AFTER 2:00 P.M.****

Proposals will be publicly read at 2:01 p.m. on the respective due date in Suite 1900, at the above address.

The City will be hosting site visits on the following days, at the listed locations and times:

Monday, April 27, 2015

- Police Annex 12:30 PM
 - 236 Peachtree Street SW, Atlanta, GA 30303
- Municipal Court Building 2:00 PM
 - 150 Garnett Street SW, Atlanta, GA 30303
- Government Center Parking Deck 3:30 PM
 - 200 Central Avenue Southwest, Atlanta, GA 30303

Tuesday, April 28, 2015

- Grove Park 8:00 AM
 - 709 Hortense Place, Atlanta, GA 30318
- Dunbar Neighborhood Center 10:30 AM
 - 477 Windsor St., SW, Atlanta, GA 30312
- Georgia Hill Neighborhood Center 1:00 PM
 - 250 Georgia Ave., SE, Atlanta, GA 30312
- Adams Recreational Center 3:30 PM
 - 1620 Delowe Drive Southwest, Atlanta, GA 30311

Wednesday, April 29, 2015

- Fire Station 21 9:00 AM
 - 3201 Roswell Rd., Atlanta, GA 30305
- Fire Station 34 11:00 AM
 - 3671 Southside Industrial Pkwy, Atlanta, GA 30354
- Hartsfield-Jackson Tech Support Campus 1:30 PM
 - 1255 South Inner Loop Road, College Park, GA 30337
- Chester Motor Facility 3:30 PM
 - 315 Chester Avenue, SE, Atlanta, GA 30316

Friday, April 30, 2015

- Utoy Creek Water Reclamation Center 9:00 AM
 - 805 Selig Drive, Atlanta, GA
- Atlanta Workforce Development 1:00 PM
 - 818 Pollard Blvd. SW, Atlanta, GA

Site Visits are not mandatory but highly encouraged. Please note, that oral answers to questions during any scheduled site visit are not authoritative.

April 6, 2015

SCOPE OF WORK: The City's DOP, on behalf of the Mayor's Office of Sustainability ("MOS"), is seeking proposals from qualified Energy Service Providers ("ESPs") capable of providing comprehensive energy management and energy-related capital improvement services and equipment through a Guaranteed Energy Service Performance Contract ("GESPC") for select City-owned facilities.

A Pre-Proposal Conference will be held on **Monday, April 27th, at 11:00 a.m.**, at 55 Trinity Avenue, City Hall South, S.W., City Council Chambers, 2nd Floor, Atlanta, Georgia 30303. The purpose of the Pre-Proposal Conference is to provide the proponents with information regarding the project and to address any questions and concerns. There will be City representatives from the DHR present to discuss the scope of services, the Office of Contract Compliance to address the Equal Business Opportunity and Equal Employment Opportunity Requirements, the Ethics Office to address the Ethical Guideline for Contract, the Office of Risk Management to address any bonding/insurance requirements and Atlanta Workforce Development Agency to address First Source job information. Proponents are strongly urged to attend the Pre-Proposal Conference to obtain general information regarding the solicitation document.

General instructions, plans and/or specifications for submitting proposal packages for this project will be available for review/purchase at a cost of **\$100.00** as of **Monday, April 6, 2015** between the hours of 8:15 a.m. - 5:00 p.m., in the DOP's Plan Room, Suite 1900, 1st Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia. Payment for the documents represents production costs; therefore, payment is non-refundable.

This Proposal is being made available by electronic means. If accepted by such means, then the Proponent acknowledges and accepts full responsibility to insure that no changes are made to the Proposal. In the event of conflict between a version of the Proposal in the Proponent's possession and the version maintained by DOP, the version maintained by the DOP shall govern.

The proposal document may also be obtained from the Department of Procurement, Plan Room, City Hall South, Suite 1900, 55 Trinity Avenue, S.W., Atlanta, Georgia, 30303, at a cost of **\$100.00** per package, beginning on **Monday, April 6, 2015**. All purchased solicitation documents include a scope of work booklet. As outlined in the solicitation document all CD's shall include various appendices and final cost proposal form.

April 6, 2015

You are required to email and confirm receipt of your business name, contact person, address, phone number, fax number and the project number to Krista A. Morrison, Esq., Contracting Officer, at kamorrison@atlantaga.gov, to be placed on the Plan Holders List. Failure to do so will prevent you from receiving any addenda that are issued and may deem you non-responsive.

If you have any questions regarding this project, please contact Krista A. Morrison, Esq., Contracting Officer, at (404) 865-8709, or by e-mail at kamorrison@atlantaga.gov. Any questions regarding the procedure for purchasing a copy of the document or obtaining a copy of the plan holders list should be directed to the Plan Room at (404) 330-6204.

The City reserves the absolute right to reject any and all Proposals and to waive any technicalities.